1 – **Respect or please Honor** the teacher's desire to lead the class through each lesson.

Ways how = when the teacher is at the podium/front of the room or gives a cue for your attention, Stop talking/working, pay attention & listen for instructions; Don't distract or disrupt others. Have a respectful attitude towards the teacher & address the teacher appropriately. When the bell rings at the end of class, clean up, pack up, check with the teacher for HW/announcements & wait for the teacher's dismissal.

2 – Initiate safety, cooperation & kindness when doing activities or working together in class.

In other words, be the first to behave safely, cooperatively & kindly or respectfully to each other. Strive to follow school & teachers' rules & procedures without having to be told.

3 - Procedures need to be followed.

Class PROCEDURES: The way to do things during class

1. After Opening Prayer

Listen for Teacher instructions/announcements. No talking or questions please.

2. Red Card / Yellow Card

Raise your hand & wait for the teacher's permission to talk or ask questions especially during Red Card. Talk freely with other students only during Yellow Card.

- 3. Write your name on each assignment.
- 4. When leaving class for any reason or to Borrow classroom materials

Ask for permission, sign out (or take a pass if the teacher says), sign in when you return. To borrow something, sign the item out & back in when finished using it.

- 5. Notify Teacher immediately about any emergencies (ex. sight of blood, feel sick)

 Refrain from asking to do non-emergency related things during a lesson.
- 6. Enter class in an orderly manner & have History/Bible materials ready on desk.
- 7. When you are tardy

Enter quietly, sit down & avoid distracting or interrupting anyone. If you cannot figure out how to join in with class, wait for the teacher's help.

8. When walking through the hallway

Stay quiet, orderly & do not distract others, no stops without permission.

9. When announcements come through the intercom

Stop & Listen quietly. When the teacher is present, let the teacher address the intercom.

10. Where to turn in assignments, forms or permission slips

Your period tray or wherever the teacher says.

Hold onto any assignment or paperwork the teacher does not ask for.

Specifics to remember when in Mr. Wharton's Room . . .

- *Off limits areas = my desk, file cabinet, code red card, tech equipment & teacher's personal possessions.
- *Do not write on, puncture or damage school property such as desks/tables, seats & bulletin boards.
- *Please keep cabinet/closet doors closed; last one in or out of it should take responsibility.
- *Be cooperative & orderly during emergency alerts:

<u>Fire Drills</u>: In a single file line, without talking, leave room to the left, down the stairs & out to the track area.

<u>Tornados</u>: leave room to the right, down the center stairs to the game/lunch room - code blue.

Bad weather: if outside, go inside the appropriate building & remain indoors until all clear signal - code blue.

Hurricanes: if Brevard County School System cancels school, PACA will cancel school - code blue.

Other threats: code white = partial lock down, code red = full lock down, code yellow = teacher-related info.

Consequences: What happens if "Rules And Procedures" (R.A.P.'s) are not followed?

*Note: middle school teachers, principals & parents may be notified at any level of infraction!

1st offense = Verbal warning

 2^{nd} offense = R.A.P. sheet entry (written warning).

3rd offense = R.A.P. sheet entry, discipline assignment (lack of completion would result in detention).

4/more offenses = R.A.P. sheet entry, detention(s) or principal's office.

Rewards: What happens when R.A.P.'s are properly followed?

Free time inside/outside

Video days

Class lesson outside

Remember – Everything should be done in a decent & orderly manner especially in a group setting. (1 Cor. 14:33, 40)